



April 9, 2025 4:30-6:00 pm

MG21 Liberal Arts Charter School, Room 25, 5301 Monona Drive, Monona, WI 53716

A. Call to Order

The meeting was called to order at 4:31 PM.

Present at the meeting: Katie Moreau, Ryan Claringbole, Sandy Homburg, Sue Carr, Elizabeth Wheeler, Toni Gadke, Rebecca Fox Blair

Absent: Tom Stolper, Shenn Baker-Wainwright

B. Declaration of Public Notice

The meeting was duly noticed.

C. Approval of Minutes: [DRAFT MINUTES March 12, 2025](#)

Katie Moreau moves to approve the minutes

Ryan Claringbole seconded.

Motion passed unanimously.

D. Appearances

- None

E. Correspondence and Announcements

F. Reports:

1. Review and Approval of [Monthly Financial Report](#)-Rebecca/Sandy
 - a. Ryan Clarinbole moves to approve the monthly financial report. Sandy Homburg seconded
 - b. Motion passed unanimously.
2. Family Teacher Forum Report-Elizabeth
 - a. Pi day was another successful event.
 - b. Katie sent around teacher appreciation week signup - this happens in May.
 - c. Working on thinking about ways to increase family participation - tends to be better/increased when there are students who are presenting.
3. [School Director Report](#)-Rebecca Fox-Blair
4. Student Report-Michael Schnell

G. Business:

1. UPDATE/DISCUSSION: Review enrollment numbers and applications/staffing
 - a. Mass mailing out to all district 5-7th grade families
2. UPDATE/DISCUSSION: [Strategic Plan](#)
 - a. Progress update of ad hoc committees on Staff Sustainability and Branding
 - i. Elizabeth will send first email to get ball rolling.

3. ACTION: Review and approval of School Director Evaluation process for 2025
 - a. [School Director Evaluation Policy](#) -Formation of evaluation committee
 - b. [School Director Goals 2024-25](#)
 - c. [School Director Job Description](#)
 - d. [School Director Evaluation Form 2025-DRAFT](#)

Need to establish 2-3 member ad-hoc committee to spearhead evaluation process. Tom Stolper and Sandy Homburg will lead this. They will re-vamp the evaluation questionnaire to be sent out to staff, and send it out a.s.a.p. to try to receive feedback from staff by the end of the year. Sandy and Tom will collect the feedback and prepare the evaluation per the policy.

Elizabeth Wheeler moves to approve the policy as revised with proposed deletion, and to delegate revision of the questionnaire to the ad-hoc committee.

Sandy Homburg seconded

Motion passed unanimously.

4. Initial Board Member rotation/re-commitment/resignations
5. ACTION: Approval of MG21 2025-26 Calendar
 - Elizabeth Wheeler moved to table this item until next month. Sandy Homburg seconded.
 - Motion passed unanimously
6. Sign-up for Senior Portfolio Night: 14 Students
7. Important Board Dates:
 - o Senior Portfolio Night May 21, 4-7
 - o MC Graduation 6/4 - 6PM
 - o UC Graduation 6/5 7-9pm
 - o Tentative Date-Gov Board Retreat 8/22 1/2 Day or full day

Katie Moreau moves to adjourn the meeting Sandy Homburg seconded.

The meeting adjourned at 5:36PM

H. Adjournment

Next Board Meeting-Annual Meeting May 14, 2025 4:30-6pm-(agenda below)

- Board resignations/retirements
- Election of Board Officers
- Complete Board evaluation of School Director
- Complete Board self-assessment
- Confirm Annual Board retreat plan and date

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