

Monona Grove Liberal Arts Charter School Governance Board Meeting Minutes December 14, 2022

December 14, 2022 4:30-6:00

MG21 School Building Room Room 25, 5301 Monona Drive, Monona, WI 53716

Present at the meeting: Tom Stolper, Raiden Edseth-Griffin, Rebecca Fox-Blair, Sandy Homburg, Ryan Claringbole, Elizabeth Wheeler, Toni Gadke (via zoom), Joseph Warfel (via Zoom)
Board members absent: Sue Carr

A. Call to Order

The meeting was called to order at 4:33 PM

B. Declaration of Public Notice

C. Approval of November 9, 2022 Minutes

1. Raiden Edseth-Griffin moves to approve the November 9, 2022 minutes.
2. Sandy Homburg seconds.
3. Motion passes unanimously.

D. Correspondence and Announcements

E. Reports

1. Executive Director Report- review and questions-Rebecca Fox-Blair
 - a. There is a new safety protocol in place. Conducted an active threat drill.
 - b. Now using Speak Up, Speak Out software.
 - c. Innovative schools conference will happen in April 2023 - board members are invited to join.
2. Review and Approval of November Financial Reports: Regular Budget, Grant Budget-Sue Carr
 - a. Sue was not present to provide a report; she has a meeting with Mark from the district later this week.
 - b. Sandy Homburg moves to approve the financial reports for the regular budget and the grant budget for November. Raiden Edseth-Griffin seconds. Motion passes unanimously.
3. Parent Forum Report-Elizabeth Wheeler
 - a. Parent forum is meeting in person every other month and on Zoom every other month. Great lineup of topics for the next few months. Hoping to put together a winter event.
4. Student Voice Committee Report-Joseph Warfel
 - a. Turnover in membership; now 11 students are involved. Have invited a couple 8th-graders to join, which is a new practice.
5. Outreach update-Raiden Edseth-Griffith
 - a. Working with Melissa Hahn and Jason Kling at Monona Grove High School to put together after-school info sessions on MG21 to raise profile of our school among students at MGHS and the community at large.
 - b. Suggestion from board members to also possibly work with Glacial Drumlin to meet with 8th graders there.
 - c. Middle campus teachers already visit 5th graders throughout the district to do info sessions.

F. Business

1. **ACTION ITEM** Annual Accountability Report for 2021-22: Discussion and approval.
 - a. Rebecca presented the accountability report, which she will also present to the Monona Grove School Board on 12/14/22 at 7:00 pm. Discussed highlighting Leave to Learn program and discussed test scores.
 - b. Elizabeth Wheeler moved approval of the accountability report.
 - c. Toni Gadke seconded approval.
 - d. Motion passed unanimously.
2. **Updates:** School Leadership

- a. Work Group - Elizabeth Wheeler and Rebecca Fox-Blair gave an update on the timeline and tasks for the leadership work group. Will be working on some background informational pieces to send out to stakeholders. Then will send out a survey to gather data regarding what stakeholders would like to see in a leadership structure. The workgroup will collect and synthesize the data in the spring, and develop a draft report for the board to consider at our August retreat. Ultimate goal is to have our board approve it by November 2023, and to have the plan reflected in our charter renewal in 2024.
- b. Roles and Responsibilities Administrator and Executive Director-Shelby Steel and Rebecca Fox-Blair
 - i. Rebecca reports that collaboration between her and Shelby is going very well.

3. Important Upcoming Dates:

- a. Exhibition Night Open House February 1, 2023
- b. [Innovative Schools Conference](#) April 2023

G. Adjournment:

1. Toni Gadke moves to adjourn
2. Ryan Claringbole seconded
3. Motion passes unanimously - meeting adjourned at 5:31 PM

Governance Board Goals for 2022-23

1. Determine future desired leadership structure.
2. Clarify school funding.
3. Promote the school.
4. Begin charter renewal process

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