

Minutes/Meeting Notes--Agenda Monona Grove Liberal Arts Charter School
Governance Board Meeting May 12, 2021 - 4:30 pm **Virtual Meeting via Zoom**
Meetings

MG21 Governance Board meetings are held the 2nd Wednesday of every month at 4:30

Join Zoom Meeting

<https://us02web.zoom.us/j/86427956963?pwd=ZVhjTGc3MUNKSUhhVzUxcGpLL3J1dz09>

Board members present: Sue Carr, Thom Evans, Toni Gadke, Tom Howe, Phil McDade, Denise Peterson, Tom Stolper

Board members absent: none

MG-21 Staff Present: Rebecca Fox Blair, Melissa Hahn, Shelby Steele

Guests: none

A. Call to Order: Called to order at 4:35 by Board President Denise Peterson

B. Declaration of Public Notice—Duly noticed

C. Approval of Minutes: [April Minutes](#): Moved for approval by Phil McDade, seconded by Thom Evans, motion passed unanimously.

D. Correspondence and Announcements: none

E. Reports

1. [May Executive Director Report](#)- review and questions: Highlights selected included young playwrights and staff training to be able to teach and share adolescent mental health first aid in the fall. Sue Carr queried how RFB was feeling about enrollment, and she replied that she expects to be at capacity, with a likely wait-list. RFB also gave a shout-out to Gene and to the new and significant number of outdoor features, and encouraged the Board to visit.

2. Review and Approval of March Financial Reports: Regular Budget, Grant Budget
Denise moved approval of the regular budget, Toni seconded the motion, and it passed unanimously. Denise moved approval of the grant budget, Toni seconded the motion. In discussion, Tom S. asked whether unencumbered grant monies will be spent by June 30, the end of the fiscal year. RFB replied it would, and will explain upcoming spending later in this agenda. Motion passed unanimously.

F. Business

1. ACTION: Discussion and Approval of Proposed Budget for 2021-22 RFB asked to table this to our June meeting; Tom S. so moved, Phil seconded, the motion passed unanimously.

2. ACTION: Discussion and Approval of: [MG21 Board Member Profile Spreadsheet](#) and posting of vacancies/Alumni Board member position Discussion centered on this being a public document and that when we add board members this could be used as a template to make a determination, though that decision may happen in closed session and the profile would serve as a resource for board member selection. Discussion also surrounded how we might best word our desire to have board members that have knowledge of diverse learning needs. Denise moved that the document be adopted as written, Phil seconded the motion. In discussion, Phil noted that it was well done, and Thom noted that those who drafted it consider it a flexible document that can change as the school's needs and purposes change. Motion passed unanimously.

3. Discussion Board Officers for 2021-22 Will delve more deeply into this discussion at June's meeting.

4. District plans for fall 2021-Melissa Hahn: Overwhelming response from parents whose children are currently virtual is that they want to be back in school face-to-face. There will likely be time schedule changes as well. MG-21 doesn't have the capacity to provide a virtual option next year. Phil raised whether we can require vaccination as a public instrumentality; this is likely tied to state law.

5. Review of Executive Director evaluation process and timeline Denise shared the questions that staff will be asked to evaluate Rebecca using the job description; that eval will happen just before the end of the school year. Once question responses are returned, a contingent of Board members will meet with Rebecca to discuss the evaluation. RFB suggested that after this discussion, that the whole Board share input at the August retreat.

6. ACTION: Discussion and Possible Approval:

- [Spending Plan Grant Budget Year 3 2020-21](#) RFB shared that some monies are expended, and that others are still in the proposal stage. Scaled back canoe proposal, and put forward a bank of swings and some parking lot markings for four square, basketball courts, and the like to meet the needs of MC kids who have few recreational opportunities at lunch. Teacher supplies and expeditionary actions in the budget will be expended by the end of the fiscal year, and RFB shared that she will reallocate \$4000 for furniture to replace the unpopular tables.

- [Canoe Proposal](#) This new proposal scales down the number of canoes purchased, but allows the continuation of work as citizen lake monitors; staff is also to be trained in Wilderness First Aid, CPR, and life saving. This smaller proposal includes adding 3 canoes to the one currently owned, 12 life jackets, and 8 paddles. The trailer will hold four canoes, and Monona will allow storage of the trailer at "Winnequah Beach" at the far end of the Dream Park. Board members felt that this scaled back proposal was a good one.

Phil moved to accept the spending plan budget proposals, including the swings, the site prep for the swings, and the canoes/equipment purchase. Tom S. seconded the motion, and the motion passed unanimously.

7. Review of Gov. Board Competencies for 2020-21 ([See page 2 of Executive Director Report](#))

Brief discussion about the Board meeting/working on these.

8. End of Year:

- [Senior Portfolio Night Schedule](#) 5/13 4-7:30 THIS IS VIRTUAL

- Graduation June 3 7pm This is Upper Campus

 - Middle Campus will be held outside on June 8, at 7 pm. A graduating class of 7.

- New staff meet and greet? Perhaps we can meet new staff at graduation if they attend

- Final Board Meeting for 2020-21: June 9 in-person

G. Adjournment Denise moved to adjourn, seconded by Thom Evans. Motion passed unanimously, meeting adjourned at 6:05 P.M.

MG21 Governance Board Goals 2020-21

1. Legal: Develop, review and refine school policies that need to be in place.

2. Effective Governance: Improve communication between Executive Director, school staff, the board and the district.

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