

Agenda Monona Grove Liberal Arts Charter School Governance Board Meeting- September 2020

September 9, 2020, 2020 - 4:30 pm **Virtual Meeting via Zoom Meetings**

MG21 Governance Board meetings are held the 2nd Wednesday of every month at 4:30

Topic: MG21 Governance Board Meeting September 9, 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/81707245885?pwd=Mi9WT09tbUt0cG5OMnZPSTdPNEVTQT09>

Board members present: Sue Carr, Steve Halverson, Tom Howe, Phil McDade, Denise Peterson, Tom Stolper,

MG-21 Staff Present: Rebecca Fox Blair, Jessie Frain

Guests present: Thom Evans

A. Call to Order

--Meeting called to order at 4:39 by Denise Peterson

B. Declaration of Public Notice –Duly posted

C. Approval of [June 2020 Minutes](#), Phil moved, Denise seconded, carried unanimously [Summer Retreat Minutes](#), Because the wrong minutes were initially linked, Denise moved to take up approval of the retreat minutes at October's meeting, Tom S. seconded, passed unanimously. [Special Meeting Minutes 8/24](#) Denise moved approval of the minutes, Phil seconded, approval carried unanimously

D. Correspondence and Announcements

E. Reports

1. [Executive Director Report](#)

Rebecca shared how instruction is going to date with focus on organization and Launch Pad structure. Stacy is in the office two days a week, and RFB and Stacy have a weekly scheduled meeting. Sue Carr noted how much she appreciated the document.

2. Financial Report-Sue Carr

RFB shared that to this point the only money spent has been on staff curriculum hours, books, and some materials, including augmented school supplies dropped off to families.

F. Business

1. Introduction Thom Evans for open Gov. Board position.

Thom shared his considerable background in supporting a variety of learners over the years and his interest in helping systems work smoothly. Board members shared insights about MG-21's operation, logistics, and background.

2. Action Item: Discussion and Approval of:

[Executive Director Job Description Revised 9/2020](#),

Sue Carr moved approval, Phil McDade seconded. Phil asked whether RFB found this document "right-sized;" RFB felt that it was so. Phil also raised the issue of whether there are elements of this which might be better attended to by the board. RFB wanted to have clarity and clear expectations from the board. This will be a developing document, and RFB noted that the roles and responsibilities spreadsheet will help to delineate who is responsible for what tasks/responsibilities. Motion carried unanimously.

[Professional Development Goals Executive Director 2020-21](#) / Expectations for 2020-21

RFB shared that her graduate school work has helped with her leadership to this point. Discussion about whether these needed to be approved by the Board, and the purpose and use of the goals, surrounding issues related to both assessment and final evaluation. Denise noted that she'll be on an evaluation work group with WRCCS starting in the next few weeks that may give us more insights.

3. Action Item: Receipt of donation from Barb and Bob Schlaefer
\$500 donation for use in outdoor education. Sue Carr moved approval, Denise seconded, passed unanimously.
4. Shared Leadership Update-Overview/RJ Team-Jessie Frain
Prior to shared leadership model, order and structure was fragmented and staff was unclear about their roles and responsibilities. Jess now sees that space has been created to be able to focus on areas that are useful and important. For example, Jess doesn't attend curriculum meetings, as she has no purpose there, but she can focus fully on restorative justice. She reports the value of more transparency and a greater sense of holding one another accountable. Despite the model being new, Jess feels that this has been implemented well to date.

RJ team is functioning well and the team has been able to go deep with the staff and how issues might be impacting the school; addressed these issues at a summer retreat that informed the RJ team in their ongoing work with three PD days for staff this school year.

RJ activities are also being used to support relational structures through circles as well as supporting families.

5. Action Item: Presentation [Wild Hearts Outdoor Education Proposal](#) and possible approval of contract.
Tom S. moved approval, Denise seconds, motion passed unanimously.
6. Action Item: Approval of [Revised Grant Budget 2020-21](#)
Movement of monies from personal services; pushed into outdoor education expenses. NOT approving the carryover budget with the van expense at the bottom; that line was to be deleted. The vote was only to approve the current budget so that it can be submitted. Denise moved to approve the 2020-21 Grant Budget, Phil seconded, motion passed unanimously.
7. Action Item: Approval of final version of [Annual Accountability Report 2019-20](#) for Presentation to MGBOE 10/14
Sue asked whether RFB wanted the MG-21 Board to be in attendance for support when the report is presented to the MGSD Board on 10/14; yes, and, this may depend on whether and how we might be present for the meeting, in person or via Zoom. Denise moved to approve, Phil seconded, and the motion passed unanimously.
8. Action Item: Discussion and possible approval of Thom Evans as new Gov. Board member
Denise moved and Phil seconded. In discussion, Tom S. made the point that we define what we want in a Board member and then go seek that person, rather than finding someone who is willing to do this work. He also noted that we shouldn't move toward a Board composed of all educators, as that doesn't bring a broader scope to the Board. Motion passed unanimously.

G. Adjournment Denise moved and Phil seconded, motion passed unanimously. Adjournment at 6:19.

MG21 Governance Board Goals 2020-21

1. Legal: Develop, review and refine school policies that need to be in place.
2. Effective Governance: Improve communication between Executive Director, school staff, the board and the district.

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