

Agenda Monona Grove Liberal Arts Charter School Governance Board Meeting

May 13, 2020 - 4:30 pm **Virtual Meeting via Zoom Meetings**

MG21 Governance Board meetings are held the 2nd Wednesday of every month at 4:30

Topic: MG21 Governance Board Meeting May 13, 2020

Time: May 13, 2020 04:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/96176550098?pwd=QzFtZkxGbFFLVjdZOVVOSGJKaW5HQ09>

Meeting ID: 961 7655 0098

Password: 4KE5R3

Board Members Present: Sue Carr, Steve Halverson, Tom Howe, Phil McDade, Denise Peterson, Tom Stolper

MG-21 Staff Present: Rebecca Fox Blair, Melissa Hahn

A. Call to Order: Called to order by Denise Peterson at 4:31 pm

B. Declaration of Public Notice: Duly noted

C. Approval of [February Gov. Board Meeting Minutes](#) and [April Gov. Board Meeting Minutes](#)

- Motion to approve February minutes made by Phil McDade, seconded by Steve Halverson, passed unanimously. Motion to approve April minutes made by Denise Peterson, seconded by Phil McDade, passed unanimously.

D. Correspondence and Announcements

- Edward R. Murrow award presented to Maureen McCollum's Classroom Frequency radio show; the role played by MG-21 students was highlighted by Ian Lowe in a video; see <https://www.youtube.com/watch?v=MFs-fZuCLgo&feature=youtu.be>

E. Reports

1. [Monthly Report/School Closure Update](#)

- Senior Portfolio- No portfolio presentation; instead Senior Essay and Senior Exit Conference on May 21/22
[Senior Exit Interview Sign Up](#)
- Upper Campus Graduation update
Virtual graduation using Zoom **June 4 7-8pm** (Will follow same program as always)
Optimist Scholarship
Weekly gifts/yard signs
- 8th Grade Graduation June 3 6pm
- Update on enrollment

--Denise noted that Gene led the creation of a raised bed for home gardening, shared via video, then Gene created do-it-yourself kits, including soil and seeds, and a total of 16 kids have built these. Mel has been sharing cooking tips and eating well information with students and families.

--RFB noted that online learning is going as well as it can

- YWCA has been running parent support meetings with positive response.
- The staff is working hard to prepare and present learning as best as they are able.
- Denise suggested that students take pictures of their garden and food cooked.
- Applications continue to trickle in; interviews will go on through May; the deadline for application

is now May 22.

- Current enrollment is 18 at Middle Campus, ten are moving up. There are 38 at Upper. Looking to add 7-10 for Upper in 2020-21, hoping for more at MC.
- Instead of Senior Portfolio night, there will be Senior Exit Interviews, scheduled for May 21-22, 2020. Board members will sign up to make each interview “more professional.”
- No in-person or enrichment summer school will be offered by MGSD; only one-on-one support for students.
- Virtual graduation will occur on the same date—Board, students and staff will be in a Zoom meeting—and the event will be live-streamed so there isn’t a lot of difficulty with too many participants creating background noise. Graduation will follow the same pattern, student speeches will be pre-recorded and edited and played, Optimist Scholarship will be awarded by Phil McDade, and then the normal pattern of events.
- There will be yard signs put up and weekly gifts have been provided, as this particular cohort has had more challenges and difficulties than some previous classes (Rebecca most born just after 9/11, and now facing the pandemic as they graduate, so have had their lives bracketed by national catastrophes.)
- Steve Halverson announced that a \$750 scholarship will be presented by MGBA, Steve will present it that night. THANK YOU!
- 8th grade graduation will occur on Zoom on June 3, 6 pm.
- Buildings are closed until June 30; staff are allowed in and are staggering their visits to pack up kid’s belongings, and to clean and put away their materials for year end wrap-up.
- First week of June will be semester conferences.
- Sue asked about the development of shared leadership and RFB reported how that is developing currently with nine rather than two or three staff.

2. Financial Report-Sue Carr

- Sue wondered about the grant spending, as only about ½ has been expended. RFB has an extension to spend additional materials, and DPI has waived the 10% carryover limit this year and will allow all left over monies to be carried over.
- Sue also wondered how staff members request purchases; this has largely been through conversations and meeting, and amounts then are expending. Moving forward there will be budget request forms that staff will use.

F. Business

1. ACTION ITEM: Approval of current Federal and District Policies (10 policies)
[MG21 Policy Review](#)
 - Discussed the 11 items required by Federal or State law; Tom S. moved their approval, Phil seconded, passed unanimously.
 - In the summer, RFB and Denise will look at policies that more directly apply to the school district and MG-21 and that aren’t required by state or federal law.
2. Notification by MG21 Board members rotating off board
 - Denise and Phil are willing to remain for one more year, but then will rotate off.
3. New board member check-in: [Interest forms](#)
 - Discussion of how to expand the Board; one method has been the interest sheet, the Toms and Phil McDade suggested that targeted recruitment might be best. Sue prefers casting the net wide through the interest form—RFB will put it on FaceBook. The group agreed that we should pursue seeking potential board members through both avenues.
4. Review of [Revised Ex. Director Evaluation-DRAFT](#) ACTION ITEM: Approval
 - Phil wondered if RFB found this document useful; she replied that she felt it would give her useful feedback.
 - Tom S. noted there wasn’t much in this about leadership, and that the check boxes remove

- a useful discussion and was in favor of a narrative composed by members of the board.
- Phil asked Sue how this compared to the Monona Library assessment/evaluation program, and discussion followed about this.
- Discussion continued about the check boxes, and the role of evaluation and assessment in the growth and development of the Executive Director.
- Denise moved to accept the evaluation tool as written, Phil seconded, passed unanimously.

5. Motion to convene into Closed Session pursuant to Wisconsin Statutes Section 19.85(1)(c) for consideration of the following: Employee Evaluation (Roll call vote)

Plan for implementation of Executive Director Evaluation for 2020

- Denise moved that we convene in closed session, Phil seconded, all voted in the affirmative by roll call. Melissa and RFB left.
- Discussion about how to operationalize this document for this year.
- Tom H. left at 6:22 pm for another meeting.

6. Motion to adjourn Closed Session and reconvene in Open Session to take possible action on items discussed in Closed Session

- Denise moved to leave closed session, Phil seconded, all present voted in the affirmative by roll call.

G. Adjournment Tom Stolper moved to adjourn, Phil seconded, passed unanimously. Adjourned at 6:25 pm

MG21 Governance Board Goals

The Monona Grove Liberal Arts Charter School for the 21st Century will not deny admission or participation in any program or activity on the basis of a person's sex, race, religion, national origin, ancestry, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability. There is no tuition to enroll in the Monona Grove Liberal Arts Charter School for the 21st Century. The Monona Grove Liberal Arts Charter School for the 21st Century is nonsectarian in its practices, and all other operations.